



Kalibu Academy
N'Gumbe
Chileka
Blantyre, Malawi

URL: www.kalibuacademy.org

Ground line: +265 992 102 321
+265 992 102 322
Mobile: +265 888 656 344

KALIBU ACADEMY

THE SPIRIT OF EXCELLENCE REACHING THE HEAVENS

* TO RAISE A NEW GENERATION OF MALAWIAN LEADERS IN ALL FIELDS *

OUR REF: examfees policy/MTH/ak

3rd July 2017

RE: EXAMINATION FEES POLICY

Dear Parents/Guardians,

Greetings. I write this in regards to examination fees and school fees for all Parents/Guardians whose children/wards will be writing Cambridge Examinations. It has come to my attention that most Parents/Guardians pay examination fees at the expense of school fees. For a few years now the trend has been that examination candidates complete their examinations and leave the Academy with outstanding school fees which they only settle when collecting results. This has forced the Academy to borrow money from the bank to ensure the smooth running of the school.

Let me remind Parents/Guardians that the Academy does not cease to function just because your child is writing or has written examinations. The wage bill of the Academy and operating costs do not go down because your child/ward is writing or has written examinations.

The Academy does not prorate fees. Most Parents/Guardians have asked why they should pay FULL FEES when their child/ward is writing public exams. Parents/Guardians seem not to consider the cost incurred by the school in the upkeep of candidates, processing and running the examinations. Due to the highlighted attitude some Parents/Guardians disregard the issue of school fees altogether until Cambridge releases results. This compromises the day to day running of the Academy during every examination term and the Academy is left with no option but to borrow from the bank incurring huge interest.

It is in view of the above that the Academy will **DEMAND FULL SCHOOL FEES** payment prior to exam registration and exam writing. Parents/Guardians, exam fees belong to Cambridge and school fees to the Academy. **You cannot pay one at the expense of the other.** From now onwards the following will apply:

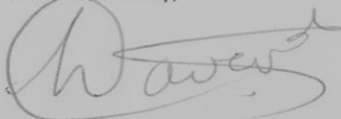
- All May/June candidates must pay FULL school fees prior to or on the first day of the Third term (April – July term)
- All October/November candidates must pay FULL school fees prior to or on the first day of the First Term (September-December term) No exceptions will be accepted.
- Failure to honour this shall mean the Academy is at liberty to transfer your child/ward to a centre of your choice at CONSIDERABLE EXTRA EXPENSE. You will be required to pay a LATE

ENTRY FEE and CENTRE FEE for the new centre. This will be quite a great amount. All the expenses incurred in this process will be borne by the Parent/Guardian.

- The Academy will not allow any students who have not paid their School Fees in Full **prior to the examinations** to take their examinations at the Academy.

The Academy will not be responsible for such inconveniences. Your cooperation in this matter will be greatly appreciated.

Yours Sincerely,



M.T. HOWARD
DIRECTOR

